



# Limousine service on Emirates (EK) **Travelport**

Redefining travel commerce

Answer ID - AN383 / GC\*EK/6

## How to book Limo on Galileo for Emirates?

>OSUR EK NN1 DXB 12NOV-/**CDD**/EK0203/12NOVDXB**JFK**/**YYY**.P/U2300HR MAJESTIC HTL MANKHOOL ROAD BUR DUBAI T/97143598888

Field	Description
OSUR EK NN1	Mandatory entry to indicate the surface travel
DXB	Drop off point
12 NOV	Travel Date
-/ <b>CDD</b>	Chauffeur drive service on departure
-/ <b>CDA</b>	Chauffeur drive service on arrival
EK 0203	Flight Number (4 digit)
12NOVDXB <b>JFK</b>	Travel Date and the Sector
<b>YYY</b>	POS (point of sale) where the ticket is issued
.P/U2300HRS	Pick up Time
.D/O 2000HRS	Drop off time
Address & the phone	Place and the telephone number of the Pick up / drop off place.

### Points to note:

- Always add the telephone number of the location from where the passenger will be picked up
- Add the room number if the passenger will be picked up from a hotel
- Always specify the pick up time
- Add the EK flight number as 4 figures, e.g. **EK0502**
- Requests must be made at least 48 hours before departure. Any requests within 48 hours are subject to confirmation.
- Be sure to cancel the request if it is no longer required
- Requests must be made using the airport code, and not the city code, e.g. OSUR EK NN1 **LHR** 12NOV-/**CDA**/EK0001/12NOVDXB**LHR**/CMB.P/U.
- Chauffeur drive request will be cancelled if relevant segments are waitlisted or the PNR is not ticketed
- The service is not applicable for unaccompanied minors (UMNR) or for passengers obtaining tickets on departure.
- If there are multiple passengers travelling on the same flight but require chauffeur drive service with different address details, it is recommended that to book the passengers in separate Booking Files.

